

Ashgrove School

Te Kura Tuatahi o Ashgrove



Information Booklet

Haere mai

Welcome to Ashgrove School.

We are tremendously proud of our school and feel it is a privilege to work and learn here. We are very pleased to share our school with you.

We are a busy, exciting and creative school community located on the North West side of the Rangiora Township north of Christchurch. We ensure students in our care will be given the best learning experiences.

Our Mission statement captures our approach to learning: To provide a quality education in a positive environment which encourages learning for life.

At Ashgrove School it is our goal to develop students who are creative, collaborative and confident. We have high expectations for students' achievement and work to ensure that our students are provided with the skills and knowledge to achieve their learning goals.

We know that all children have different learning styles and levels and so our approach to learning covers a range of learning opportunities that will cater for all individuals.

There is a strong sense of partnership with our parents and community working together for the same benefit of our students.

The staff are an amazing group of people who work enthusiastically, keeping up with the latest professional development and constantly pursue opportunities to be the best they can be.

We warmly invite visitors to come along and meet our friendly staff and children.

Regards

Christine Chadwick – Principal

Welcome to Ashgrove School

Our learning model was designed with input from students, teachers and the school community. At the top of the learning model are the words Growing Together for Success.

The three trees feature the words creative, collaborative and confident. These words form the basis of our graduate profile, the skills and attributes we are wanting to encourage and develop in our learners.

Below the trees are the supports that help build the strong foundation for our learners.

Above the trees are the STAR values: service ratonga, trust whakapono, attitude wairua and respect whakaute/responsibility takohanga. These are values our learners strive to achieve.

In the background you can see four mountains which depict our houses – Thomas, Grey, Richardson and Karetu.



School Contact Details

Phone: +64 3 313 8552

Address: 48 Seddon Street, Rangiora, 7400

Email: admin@ashgrove.school.nz

Website: www.ashgrove.school.nz

Home/School Partnership

Ashgrove School recognises the vital role that parents play in their child's education and recognise that educating children is a collective and collaborative effort between home and school. We encourage parents to be involved in all aspects of school life. This includes attending school assemblies, and 3 way learning conferences, information and reporting evenings, assisting with trips and sports events. It also can include being a member of the Parent Teacher Association (PTA) or being a parent representative on the Board of Trustees.

Meeting with Teachers

Teachers are always happy to discuss with parents or caregivers, matters relating to their child(ren)'s schooling. It is often difficult for teachers to give parents the time and attention they deserve if they are asked for an on-the-spot discussion after school. A much better arrangement is to request an appointment, in which case the teacher can make sure that time is set aside for an uninterrupted discussion. It is helpful if you can give the teacher an idea of the purposes of the discussion beforehand so that they can have available any information you may want.

If you need to have a further meeting, then you may make an appointment with the Team leaders, Deans or Principal.

School Timetable

8.30am	Students may enter grounds
8.50am	All students should be at school
9.00am	Classes commence
10.30am	Morning interval
10.50am	Classes resume
11.50am	Lunch
12.30pm	Afternoon school starts
1.30pm	Afternoon interval
1.50pm	Classes resume
3.00pm	School finishes and students should leave the grounds
3.10pm	Clearing bell – all students, except those under the direct supervision of a teacher or sports coach, should leave the grounds. Teacher's responsibility to students ends.

Absences

Students are required to attend school regularly and punctually. Before the start of school please phone the school office (313 8552), text the school cell phone (027 817 3303) or use the school app to notify the office of your child's absence.

If parents have their child absent for lengthy periods you must state this in writing in advance of these dates. If you do not do this your child will be removed from the roll after 20 days. Should you be out of zone they could be unable to return to Ashgrove School.

Change of Details

For your child's safety, it is important that the school office has your current personal information. Please inform us of any change of details.

Medication at School

There are times when you may need to request staff to administer medication to your child while they are at school. If this is necessary, you will be asked to complete an authorisation form. All medications given to any student is recorded in the school's medication register.

Student Accidents and Sickness

If your child has an accident or becomes unwell at school, we will contact you. If staff are unable to locate you, it may be necessary to inform the emergency person nominated by you on the enrolment form and ask for their assistance.

Leaving School Grounds Throughout the School Day

Children who need to leave the grounds during the school day must be collected by a parent or caregiver and signed out at the school office.

Communication

School website – This is updated regularly with valuable information. Notices and newsletters are also accessible.

Team Newsletter – At the beginning of each term, a class/team newsletter is sent out via the Ashgrove School app and email outlining activities, topics and general information.

School App – Provides relevant information and alerts. It also gives you the ability to report your child as absent.

Email – This is used for school and team notices.

Fortnightly Newsletter – A newsletter is produced fortnightly on Friday and is emailed to all families and sent out via the Ashgrove School app. It is also accessible through the school website. This newsletter informs parents of school activities, meetings and other functions.

Kindo School Payment System

Kindo is an online payment system. We put permission slips online too. Regular payments can be made into your Kindo account so you are ready when school events occur.

Drop Off Zone

The drop off can be used by parents to drop off those students who can independently get out of the car and off to school. If your child needs assistance; i.e. needs door opened and back pack put on, your child is not ready for this drop off zone.

- This is not a parking area
- Entry to the drop off area will be from West Belt end and exited from the Kinley Street end. Do not turn right when exiting the drop off zone.
- Drivers must not leave their vehicles and must stop in the designated drop off zone.
- Please move as far forward as you can to allow other vehicles to have access.
- Children must leave the vehicle from the passenger side of the car onto the walk way not onto the road.
- Drivers will need to be courteous when entering and leaving the area taking extreme care watching for foot traffic

General Information

The School uniform is available at The Warehouse.

If you wish to purchase second hand uniform items then please contact PTA Dale Hartley-Brown on 021 899 440.

A **whole school assembly** is held in our school hall fortnightly on Friday at 9.00am.

Cybersafety - Ashgrove School recognises that it is essential to ensure the safe use of ICT within the school community. We have rigorous cyber safety practices in place, which include cyber safety use agreements for all school staff and expectations for students to follow.

B.Y.O.D. (Bring your Own Device) Students in Years 4-8 are allowed to bring a device to school to support their learning. There are strict guidelines to follow and a B.Y.O.D. agreement for parents/caregivers and students to sign. See your child's classroom teacher for details.