



Dear Parent/caregiver/whanau

We would like to introduce you to Hero, the Ashgrove School Management System and provide you with some information about Hero and support with logging in.

For more information go to [Hero](#).

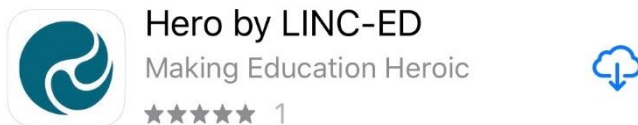
Logging into Hero - Information for Parents

For information about how to log in and view your child's learning, go to the [Hero for Parents website page](#)

To set your password and log into Hero for the first time:


1. Download the **Hero by LINC-ED** app from the app store

Note: use the keywords Hero LINC-ED when searching for the app



Alternatively, open your browser and enter go.linc-ed.com

2. Click **NEW USER**



Email


Password

[SIGN IN](#)

[FORGOT PASSWORD](#) [NEW USER](#)

This is a public device

3. Enter the email address you have provided the school and click **REQUEST PASSWORD LINK**



Welcome to Hero

Hero accounts are managed by each school. Once your school has created your account, you can complete your set up by adding your email address below.

If you do not receive an email, please ask your school to check their records.

Email

[REQUEST PASSWORD LINK](#)

[BACK](#)

If your email address is not accepted, please contact your school.

4. You will receive a message confirming a password email has been sent



Welcome to Hero

Hero accounts are managed by each school. Once your school has created your account, you can complete your set up by adding your email address below.

If you do not receive an email, please ask your school to check their records.

✓ Please check your email to verify your request. Depending on your email provider it may take up to 15 minutes to arrive.

BACK

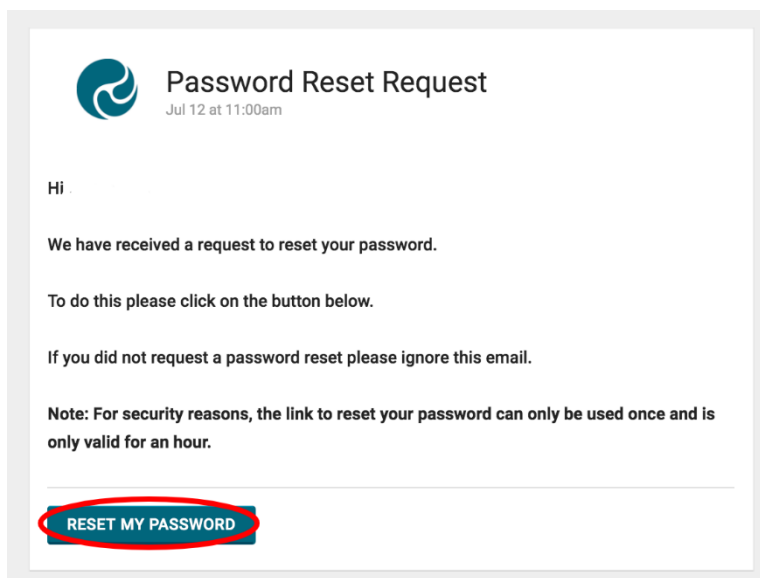
5. Open your email inbox and click on the Hero Password Reset email

☆ LINC-ED


Hero Password Reset Request - Password Reset Request .

If you do not receive a Hero Password Reset email, check your spam folder.

6. Open the email and click **RESET MY PASSWORD**





7. Enter a secure password (8 or more characters), verify this password then click **SET PASSWORD**



Reset Password

Set your Hero Account password.


New Password
●●●●●●●● 

Verify New Password
●●●●●●●● 

SET PASSWORD

[BACK](#)

8. You will receive a confirmation message. Click **SIGN IN**




Reset Password

✓ Success! Sign in below with your new password.

SIGN IN

[BACK](#)

9. Enter your email address and your newly set password. If you are using a public device or do not want your password auto-saved, tick **This is a public device**



Email
myheroparent@gmail.com


Password
.....

SIGN IN

[FORGOT PASSWORD](#) [NEW USER](#)

This is a public device

10. Click **SIGN IN**



Email
myheroparent@gmail.com

Password
.....

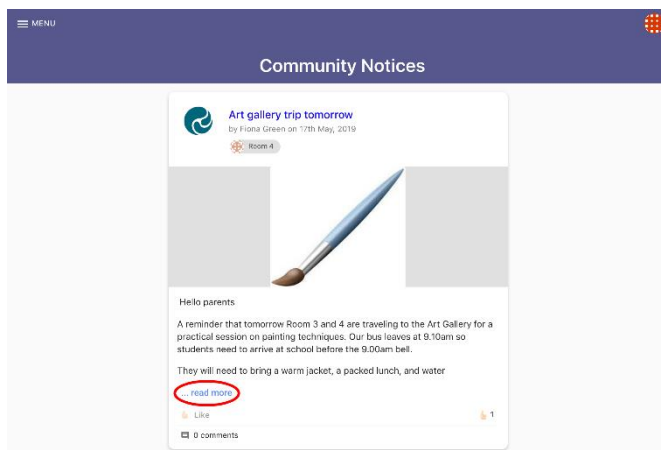
SIGN IN

[FORGOT PASSWORD](#) [NEW USER](#)

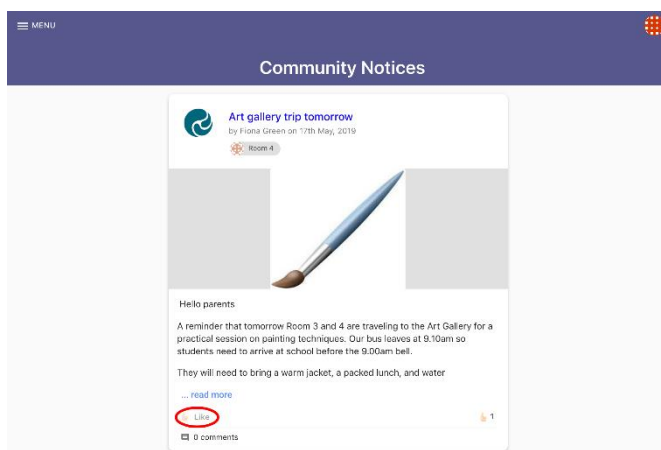
This is a public device

ONCE YOU HAVE SIGNED IN:

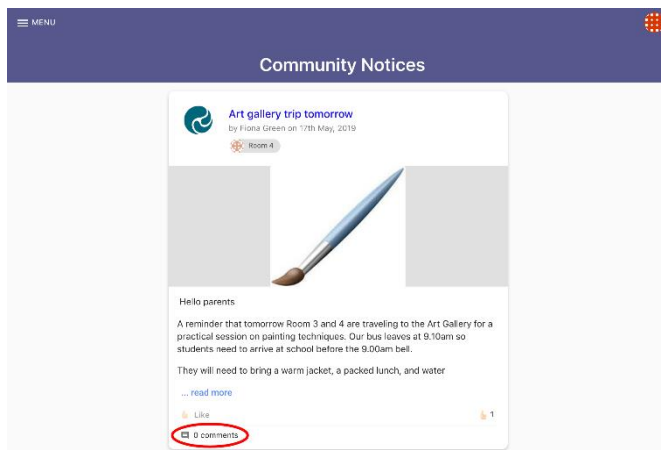
1. You will see Community notices sent by your child's school. If the text is long, you may need to click **read more** to view the whole message



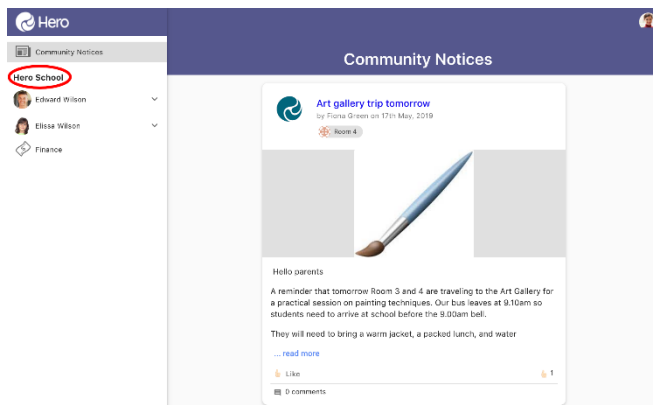
2. From here you can **Like a post**



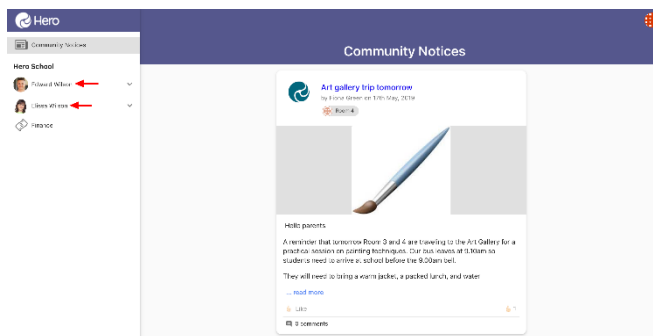
3. If your school has enabled the function, you can post a **Comment** back to the post author



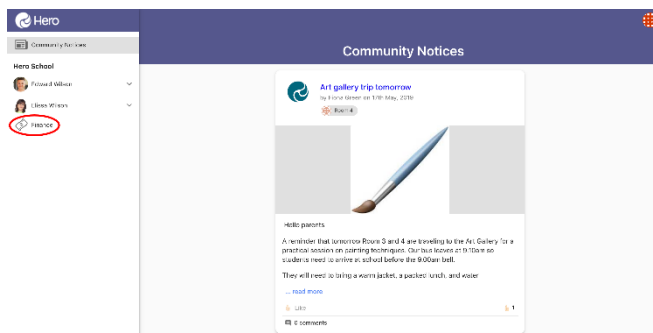
4. To view additional information, click **Menu**. Here you will see the Hero School or Schools your child/ren attend.



5. Below the name of the school, you can select the learning profile for each of your children

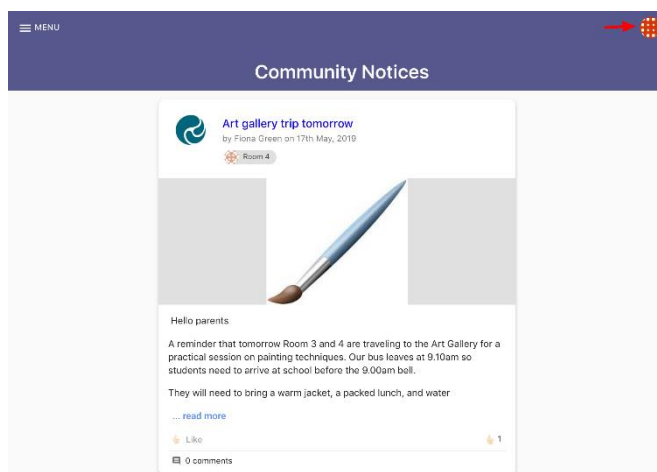


6. If your child's school has enabled the feature, you can view financial contributions requested by the school and pay these online if you choose

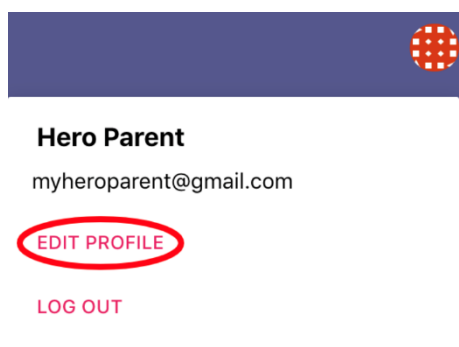


To edit your user profile:

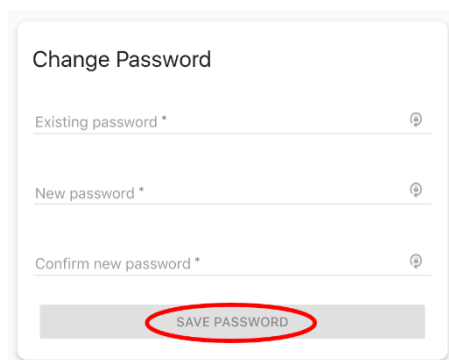
1. Click on the kaleidoscope image at the top right-hand side of your screen



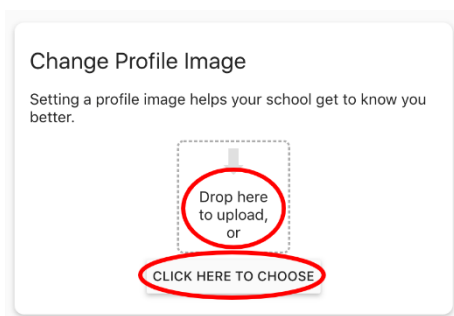
2. Select **EDIT PROFILE**



3. Here you can change your password

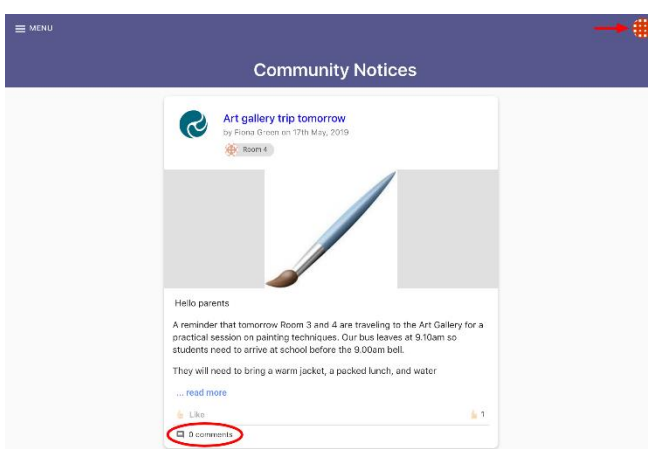


4. You can also add or change a profile image



To log out:

1. Click on the kaleidoscope or profile image at the top right-hand side of your screen



2. Click **LOG OUT**

